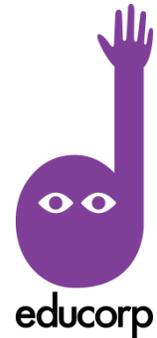


EduCorp (educorponline.com) User's Guide



Educator

Supplier

Dual

Student

Organisation

Mentor



Foreword

Hi and welcome to EduCorp,

By now you have explored the site and found that this learning platform is a comprehensive ecosystem designed for Educators and Organisations - communities of practice, which are part of the professional biosphere.

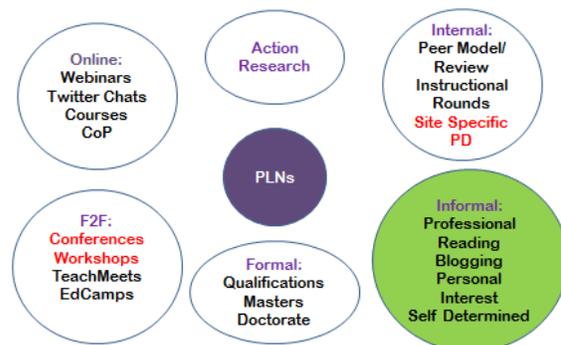
The purpose of this User Guide is to provide you with information to maximize your accessibility to this cloud based software, designed by educators to address the shifting paradigm in education, training and “real learning”.

The guide will initially address each of the **features** of the website and then make **recommendations for users, with various roles**, within the ecosystem, to make the most of the tools, connections and opportunities that present themselves or which have been self-selected.

The design of this software is based on extensive research –

- ways of learning / thinking - pedagogy / androgogy / heutogy
- instructional design – personal learning pathways
- functioning of the human brain – memory and “depth of learning”
- current learning theory – connectivism
- learner centred approach - a human process
- current professional learning practice
- practical daily needs of educators – preparation> lead learner> feedforward; demonstrating “CPD” Continuing Professional Development (Learning); Resources; Open source materials; Mentorship; Ignition.....

How are Educators Learning?



Where do we want to be?

Data Informed

Learner Centred

Evidence Based

Formal & Informal

Focus on Well being

Literate
Numerate
Inquiry based
Future Ready



About Us



EduCorp is the first in a series of Professional Ecosystems, designed by experts from each industry – practical, purposeful, “real”. You can take your learning and connect to curated information and resources tailored to your needs and personal pathway.

We are Educators from across all sectors early years/ elementary/ high school/ vocational education/ university / professional & corporate training – teachers and instructional designers with a view to a preferred future for learning.



The Corporations
Professional Ecosystems

Why make **EduCorp** the First Ecosystem?

Train the Trainer (Paradigm Shift)



Educate the Educators

Why “The Global Goals for Sustainable Development”?

THE GLOBAL GOALS For Sustainable Development



In September 2015, the United Nations endorsed the Global Goals to address the many challenges facing life on Earth. We have no direct affiliation with the authors and have no intention to be glib, demean the goals or use them for financial gain – merely to place the goals at the forefront of consciousness and consideration. We seek to promote the Global Goals in all endeavours.

Landing Page



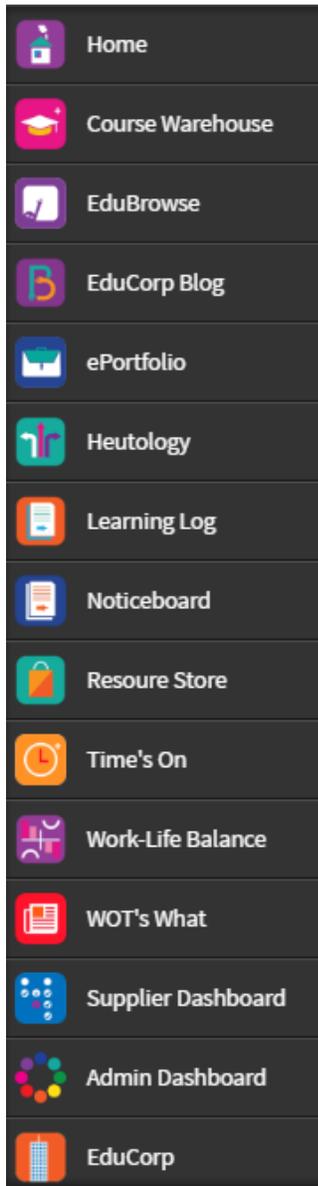
If you are reading this guide you have already found your way past the landing page in one of 3 ways:

- Viewed the site
- Signed up for Free registration
- Paid my membership

By scrolling down on the landing page you will find

- ✓ our “Welcome” Video
- ✓ Feature descriptions
- ✓ Reference to the “Global Goals for Sustainable Development”
- ✓ Table of inclusions per user type
- ✓ A special message to EduCorp Community Investors
- ✓ The location to register via an identified social media account or solely on this site – your responses start the customization of this site to your needs. By identifying your user type you will be pointed toward particular site features.

Navigation



Navigating the site:

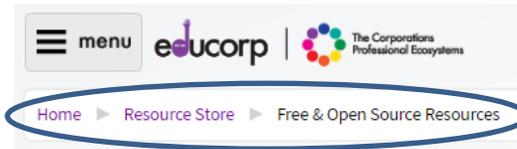
Menu Bar

Each of the items on the Menu will take you directly to a key feature of the site.

The roles within the site you have been attributed, will determine the length of the menu bar for the user.

Breadcrumbs

Another shortcut when moving between different elements is the trail of breadcrumbs which can return you quickly to an instance in the same path.



Hashtags

There are many different types of hashtag within this system:

Interest Tags

Supplier Tags

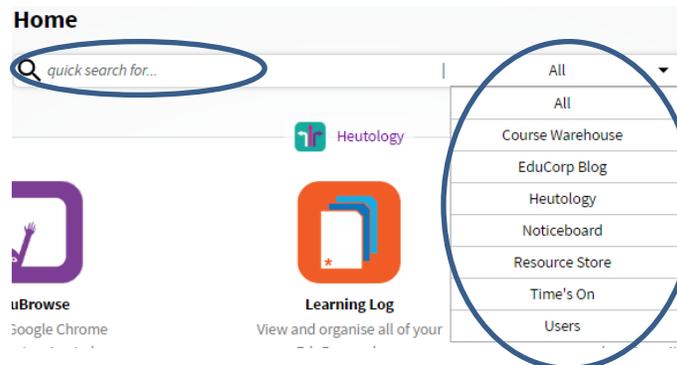
Organisational Tags

By selecting a tag it will take you to a reference of items tagged with the same word.



Search Bar

Enabling a search of the whole site or a specific section, the search bar is designed to make the locating of information quick.



Home

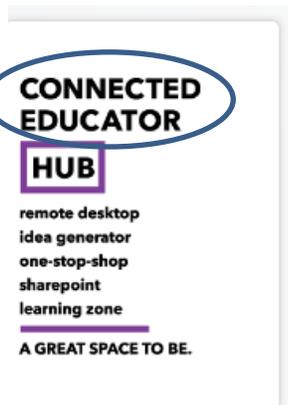


Make yourself right at “**home**”. This is the place to launch from, into the ecosystem designed to cater for all of your needs as an Education Professional.

Selecting the EduCorp logo on the top left side of each screen will always bring you **home**.



The **pencil** is symbolic of the paradigm shift and innovation of the 20th century in education, this website is designed to be the shift to the 21st Century – a tool to evidence progress and growth by self selection.



Familiarity with the term “**connected educator**” is indicative of exposure to social media and online professional learning. The block on the left of screen suggests ways of thinking about the potential of the ecosystem.

Beneath this block are the scrolling **logos** of organisations and suppliers who are engaged on site.



The **shopping cart** on the top right is solely for the purchase of memberships or EduCorp Exclusive products that may be on offer. All other products/ services are dealt with directly by supplier. You can also view resources that you have added to your **wish list** from all suppliers.

My account/profile is a key element in customizing what is offered to you in the way of learning material, keeping all relevant professional information together. Personal details from the profile are embedded in other aspects of the site.

Dashboards relevant to roles are also on the right, with an **Activity Feed**. The activity feed highlights news, notices, posts and achievements.



At the bottom of the home page are the **terms and conditions** of using the site and **privacy policy** –it is always wise to read these, to know your rights as a user. Next is **contact us**, the site administrators, if you find a bug or need help. There is a **feedback** link for you to leave any comments, we always like good news! **Google Translate** has been embedded so that this is truly a global co-operative and users from around the world can utilize the tools and offerings.

Contact Us

Your name
Loreyse Agnew-Green

Your e-mail address
ldgreen@bigpond.com

Subject

Message

Send yourself a copy.

Send message

We want to make it easy for you to communicate with us. We are happy to receive suggestions or be notified of any inappropriate activity.

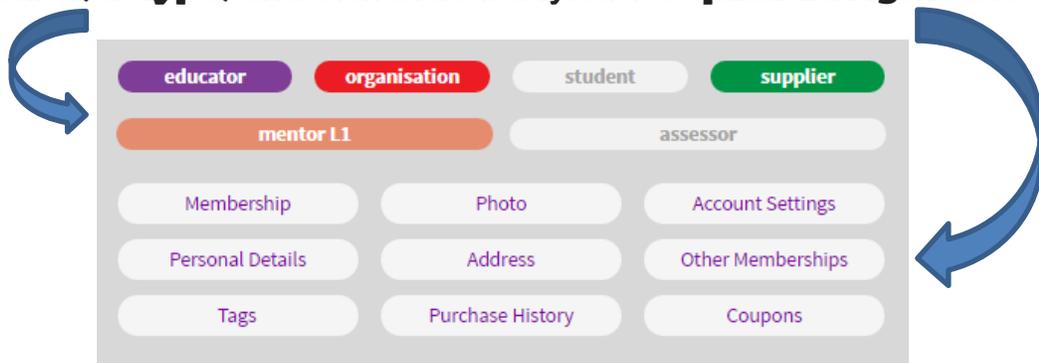
Your details are prefilled, directly from your profile.

Remember to send yourself a copy if you want to keep a record.

My account/ profile

A block on the top right of the home page customizes the site to make it “all about you”. The **thumbnail** allows an image and gives details about your highest formal qualification, organisations to which you have connected your location, membership type and current time/xP status as well as having the link to the complete profile.

Once inside the profile, your name appears at the top. The first part of the profile indicates your **user types** and then there is a system to **quick navigate** the profile.



Membership

Membership Number:
Membership Created:
Membership Status:
Membership Type:
Next Renewal:

Next is the **Membership** section, which provides you with in-system information, like your membership number, date of sign up, status, type and next renewal.

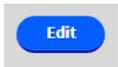
All sections of the profile are **editable**.



This is where you can **cancel your membership** if for any reason you are dissatisfied.

Photo/Logo

The photo/logo allows you to upload png or jpeg **images** to your thumbnail or organization and you can add a **website url**.



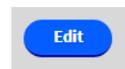
Account Settings

Email Address
User Type

Organisation

You can give as much or little away about yourself as you like. This is where you **manage your membership / profile**.

- Change your password
- Change your email
- Indicate your user type
- Join or create an organization – lock in and out
- Add your highest Education Qualification
- Suppliers add your company name



Personal Details

- First Name
- Last Name
- Education Qualification
- Company Name
- Blog URL
- ePortfolio URL
- My Employer URL
- My Curriculum URL
- My Registration URL
- My Union URL
- My LMS/CMS URL
- Twitter
- Phone Number
- Date of birth
- Profile Visibility

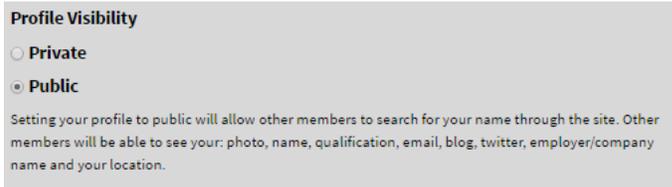
Again, provide as much or little as you like, we are an organization which has no interest in mining individual's personal details rather observing general behaviours.



By adding the specified **urls** in this list you will be able to directly access these sites from within EduCorp.

As **Twitter** is utilized by many educators to chat and share resources a space has been made to record your handle. We haven't built in birthday messages yet, but who knows in future developments.

Profile Visibility is where you can choose to stay at the private setting or move to having a public profile where other members can find you on site.



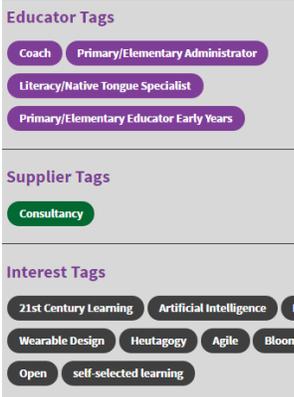
Address

- Home Address
- Postal Address
- Business Address

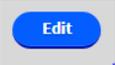
The reason for the 3 addresses?
Location; delivery; brand

Other Memberships

Record your **membership** numbers for any other work related organisations – eg. union, USI



Tags are used extensively throughout the site to organise information to make it easily retrievable. Educator, Supplier and Interest tags all appear on the profile. Each is editable.



Purchase History

This only tracks onsite spending.

Coupons

Some suppliers offer site created coupons, this is where your collection can be held.

Course Warehouse



Course Conversions

Looking to convert your old print or flash based courses into HTML5?



EduCorp Courses

View the courses provided by EduCorp.



Free & Open Source Courses

A list of sites that provide free and open source courses and materials.

Made up of 3 subcategories – the warehouse is where to come if you prefer structure and a pre-determined path for your learning.

Course Conversions is a service offered on the site to busy educators who would like to have some of their best work converted to be web ready. Aspin Group, our partner instructional design team, are offering conversion and design. Simply follow the link.

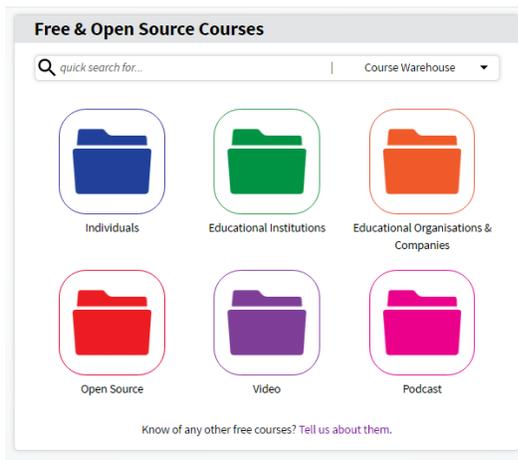
EduCorp Courses

The vision is to host a broad offering of Educator focused courses, designed to meet the needs of educators everywhere. You are welcome to host your course on our customized **Moodle**. Consider if this will be a free course or PAYG “Pay as you go”. The management of courses and support are provided by Aspin Group.

Free & Open Source Courses

Many institutions, companies and individuals offer free courses.

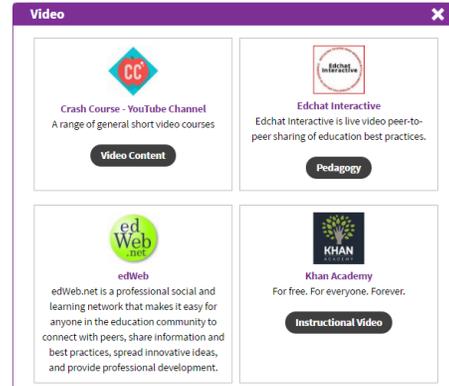
Open source means that it is available for everyone to share and customize to suit their needs.



Highlighting:

- Individuals
- Educational Institutions
- Educational Organisations / Companies
- Open Source
- Video
- Podcast

Each section takes you to a **series of links** to explore – like a filing cabinet. Below are some tagged examples, suggested places to explore. Select the logo or link to take you directly to the site, alternatively choose the tags and find out what else is on site with the same hashtag.



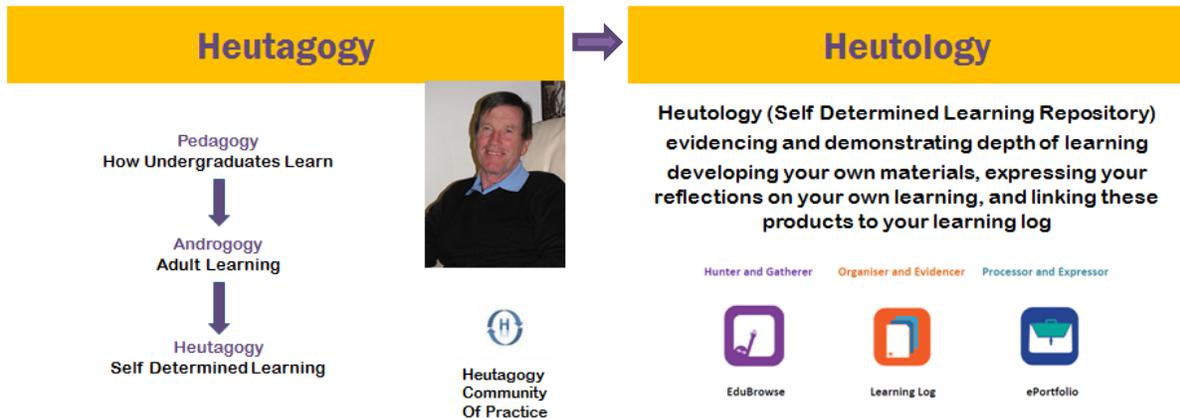
EduCorp Blog

Our blog contains a series of articles, designed to address contemporary topics, with a future focus. Picking up buzz words, investigating WOT (Web of Things / Web of Thoughts) developments, sharing news from within the co-operative, the blog reflects purpose.

Heutology

This is a **learner centred** ecosystem. The learner determines their own path. They can seek guidance from mentors with expertise in particular areas.

The term “Heutology – a collection of self-determined learnings” is derived from the word Heutology, coined in 2000 by Hase & Kenyon, is learning beyond being guided or given limited options, like adaptive learning. **The learner is in the driver’s seat.**



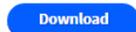
Heutology is featured as the most significant tool on site, it is made up of the Trilogy, three applications working together in a learning flow.

EduBrowse (as seen on the Chrome toolbar) Hunter & Collector

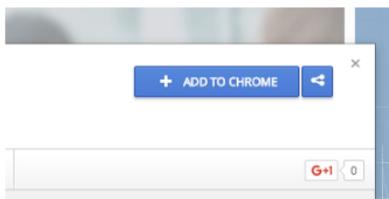
A comprehensive guide on how to activate the EduBrowse, for paid members, is embedded in the Heutology. Follow this link to EduBrowse **Create Link**

How do I install it?

1) Click on the link below to open the extension in the Google Chrome store.



2) Click on the 'Add To Chrome' button to install the extension in your browser.



How do I use it?

Create a log entry for a single page	+
Capture all pages for a session	+
Add a tag	+
Record a reflection/comment	+
Quote/annotate	+
Highlighter colour	+
Record your questions generated	+
Create a screen capture	+
Share to EduCorp	+
Hide and show the toolbar	+



Features on EduBrowse include:

- **Mobile** tool bar, able to be relocated to the best place on the page 
- A Clock to **time** learning instances, including pause, rewind and the infinity symbol,  indicating a **session** of learning where nodes/websites visited are included in the log automatically as a group.
- **Tags** – each action that is taken using the EduBrowse is rewarded in **xPs** (experience points). The subtle **gamification** of the site is designed to increase engagement. Tagging an article once read earns 5 xPs. The act of reading for up to 5mins is worth 20 xPs and so it goes.
- The speech bubble indicates a place for **reflection**, recording your thoughts or summarizing a response to: an article, video, podcast or learning object.

Reflection/ Comment – “What I have learned” or a Set of notes

- Ways in which the content of the activity relates to my knowledge as a teacher or to my classroom practice
- How this content contributes to my ability to meet the learning needs of my students
- Ideas I could use to develop or improve my practice
- Obstacles that might impact on my applying these ideas and how I might overcome these obstacles
- Changes others will see in my practice as a result of this activity
- How I might evaluate if I have been successful in applying ideas and changes
- Ways I could share my learning with colleagues
- Further professional development that could help me implement the ideas.

- Quotation Marks – where highlighted **quotes** are captured and stored as part of a learning log entry and an **automated bibliography** is generated.
- Question Mark – if during a learning instance a question arises that leads to **further inquiry**, capture it, record it and the question will be sent to the top of your Learning Log in Learning Analysis > Determine My Learning to be addressed at a later time, rather than lost.
- Images Screen captured – To capture and include **images** as part of the learning process, keep for revisiting, include in ePortfolio - **acknowledging the original source**.
- The arrow indicates **sharing** the article/ url with the rest of EduCorp on the “Time’s On” RSS feed all for xPs, to acknowledge your **contributions** to the learning of all and curate to your like interested peers.

Learning Log



Organiser and Evidencer

The Learning Log is a structure for **organising** self-determined learning so that it can be utilized to **evidence** the learning work, knowledge and understandings of an individual in an unlimited, but retrievable, series of learning instances. Much like the human brain, stored in the memory but never forgotten.

Learning Log Entries

As a brain's synapses can be trimmed, so can the instances that the learner deems, upon reflection, as purpose free – **edit and delete**.

Each entry on the log has a **title** which takes the learner to an **item summary**.

As users **tag** the entries, it will enhance retrieval via filtering but will also add to the deepening of reflection in labelling and collating / curating.

Length of **processing time**, **date**, **time of ignition** and the **url reference** are all part of the Learning Log entry. As well as the attributed **xPs**, **experience points**, which can be enhanced according to the amount of time and effort put into the demonstration / evidence of understanding.

There are 2 ways to **create a learning log entry**

- Via EduBrowse – Chrome extension
- Manually – found at the top of the learning log



Create a manual log entry

Filtering the logged items

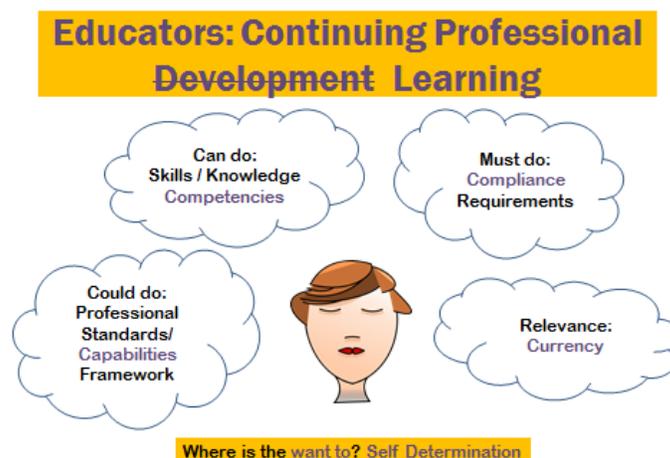
Between the Learning Analytics and the aggregated log proper, is **Filters**. By selecting “Show” a selection of ways to filter are offered: By

- Words in Title
- Words in url
- Date
- Personal tag
- Organisational tag

It is at this point that the system can also only display items identified as Capability, Competency, Compliance or Currency, depending on who the log is intended for, the audience.

What type of learning is this?

Educators are in a constant state of learning, capturing the real learning is the challenge, fulfilling **compliance** requirements, as determined by employers or boards of registration are “Must do” items. **Competencies** are demonstrated **evidence** of skills or knowledge being obtained, the “Can do”s. **Capabilities** are those skills / competencies that you “Could do” based on previous experience and potential. The evidencing of **Currency** is indicative of how recently learning has been updated.



Show deleted entries

Apply

Reset

This is also where **deleted items** can be restored as the content is saved – just in case.

Once the filtering have been selected then the user can **apply or reset** according to their need.

How To Cite Social Media In Scholarly Writing

Q quick search for... | Heutology

Edit

Share

Capability Competency Compliance Currency

Personal Tags:

citation guide **social media**

Date:

1st October, 2016 - 2:30AM

URL:

<http://www.teachthought.com/pedagogy/literacy/how-to-cite-social-media-scholarly-writing/>

Time Spent:

3m 12s

Quotes:

Of course, citation style matters, and the two most popular are the APA and MLA
As media becomes more nuanced, new modalities emerge, authors use new channels to distribute their thinking--and even as the "crowd" becomes a legitimate source of information (see wikipedia, twitter, etc.), new rules for governing that

Reflection / Comments:

Very handy - Jason might like to put this up on the heutology - in the eportfolio

Global Goals:



<http://www.globalgoals.org/>

Screen Captures:



Copy to an ePortfolio artefact

Quotes

Reflection / Comments

Screen Captures

ePortfolio

21st Century Learner

Copy to the selected artefact

OR

Copy to a new artefact

Edit

Share

Item Summary

By selecting the logged items title (in purple) you open the **Item Summary**

An example is shown “How to Cite Social Media in Scholarly Writing”

Note, at the top and bottom of the item summary are 2 choices:

- edit
- share

Edit will take you to the back end of the item where item xP value, processing, choice of demonstrated learning, and more, can be adjust on each item.

Share is where you can choose to share to a learning pod/ group, “Time’s on” feed or email a friend.

Share To:

- Test Group 1
- Time's On
- Email

This is followed by the series of information captured by the EduBrowse. Some of these items have been added to increase depth of processing by going to the back end of the item.

The other important function found on the item summary is **copy this information to an ePortfolio artefact**. Quotes, reflections and screen captures can be sent to your ePortfolio to used as a reference in expressing your understanding. It is a matter of choosing the relevant artefact or creating a new one.

Edit Learning Log

Q quick search for... | Heutology ▾

Capability item
 Competency item
 Compliance item
 Currency item

Title
How To Cite Social Media In Scholarly Writing

URL
http://www.teachthought.com/pedagogy/literacy/how-to-cite-social-media-scholarly-

Date
 Day: 1 | Month: Oct | Year: 2016 | Hour: 2 | Minute: 30 | am

Time Spent
 0 hrs | 3 mins | 12 secs

Quotes (optional)

Of course, citation style matters, and the two most popular are the APA and MLA Remove

As media becomes more nuanced, new modalities emerge, authors use new channels to distribute their thinking--and even as the "crowd" Remove

Add another item

Personal Tags (optional)
 citation guide, social media x
Add

Reflection/Comment (optional)
 Very handy - Jason might like to put this up on the heutology - in the eportfolio

Questions Generated (optional)

Add another item

Demonstrated Learning (Optional)

Type
- Select a value - ▾

URL

File Upload

Add a new file
 No file chosen

Files must be less than 20 MB.

Remove

Add another item

The item "back end"

This is the value power house. Select the **edit** on the log entry or item summary.

Each logged item can be adjusted, amended, added to. **Integrity** in having this much control is a given.

- Change the Type of learning – CCCC*
- Add missing information from the Title url record*
- Adjust Date / time (not usually used)*
- Amend amount of time spent*
- Amend or remove or add quotes*
- Amend personal tags if you change your mind*
- Amend Reflection/Comments*
- Add or amend Questions Generated*

Demonstrated Learning (Optional)

When demonstrating learning there is a range of choices to **respond** to the article. These choices are to provide **documentary evidence of products; or learning events;** that have been linked to the topic. They are original pieces of work generated by **you** – and uploaded or url

Demonstrated Learning (Optional)

Type
- Select a value - ▾

URL
- Select a value - ▾

File Upload

- 3D Printed Object
- Adobe Voice
- Annotated Bibliography
- Augmented Reality (ibeacon programming)
- Blog Article
- Brochure / Poster
- Create a Course (e.g. Nearpod, iTunesU)
- Digital Presentation (e.g. Prezi, Powerpoint)
- eBook - Book Creator
- Edited Movie
- Infographic
- Journal Entry
- ...

Which global goals does this article reflect? (optional)

- Goal 1: No poverty
- Goal 2: Zero hunger
- Goal 3: Good health and well-being
- Goal 4: Quality education
- Goal 5: Gender equality
- Goal 6: Clean water and sanitation
- Goal 7: Affordable and clean energy
- Goal 8: Decent work and economic growth
- Goal 9: Industry, innovation and infrastructure
- Goal 10: Reduce inequalities
- Goal 11: Sustainable cities and communities
- Goal 12: Responsible consumption and production
- Goal 13: Climate action
- Goal 14: Life below water
- Goal 15: Life on land
- Goal 16: Peace and justice strong institutions
- Goal 17: Partnerships for the goals

For more information see: <http://www.globalgoals.org/>



Add a new file

Choose File No file chosen

Upload

Files must be less than 20 MB.
Allowed file types: png gif jpg jpeg.

Publish this log on my ePortfolio

Save

🕒 Total Time Logged **73h 13m 58s**
★ Total XP Earned **27164**

Learning Analysis

At the top of the Learning Log is the learning analysis. This is where you contemplate your **personal learning pathway**. It is a place to set goals, break them down into objectives (tasks) and then manage your learning. Notice the links in the top right to Linked In and About Me. These have been placed as potential reference points

linked. Each type of Demonstrated Learning is allocated an xP amount according to depth of thinking and effort, modelled on **Hess' Cognitive Rigor Matrix**.

Global Goals for Sustainable Development

Identifying which goal this learning item is connected to. Up to 3 goals will be displayed in connection with the item.

Remove Screen Captures Copy to ePortfolio artefact

xPs (Experience Points)

This gamified platform uses features of games as part of the user experience. What is the point of the xPs? Incremental movement through the levels of the system are achieved every 25000xPs.

Once you have achieved 25000xPs you can apply to be an EduCorp Mentor (Level 1). This enables you to host learning pods on site, in your areas of expertise or knowledge. With each level of Mentorship comes

new privileges and opportunities. xPs also equate to credentials.

Learning Analysis

Identify My Purpose - Goals	+
Determine My Learning - Objectives	+
Manage My Learning - How to Learn?	+
Learning Analytics	+

for you to reflect on your current circumstances and plan forward. The + at the right side opens the section.



Agile Learning Methodology

This Agile Learning Process is used in the determining and managing of learning in a **Learner Centred** platform.

The process is out lined at left and you will recognize some of the terms embedded in the explanation of the Learning Analysis sections: **goals (epics), backlog, sprint** – the time between check-ins, **standup (check-in), review/retrospective (scrum)**.

Identify My Purpose – Goals

Learning Analysis in me

Identify My Purpose - Goals

I want to learn because ... Show SMART+ Goals

e.g. I want a promotion, I have a special interest, I want to change my occupation Add

Only show the top 3 goals

- I want to pursue my passions and find my element in 2016 ✕
- I want to collect my knowledge and understanding in an ongoing process and make it visible - quantifying it as per the ecosystem ✕
- I want to be an expert on Heutagogy and Iterative Learning Methodology by 2018 ✕

At the top of the section is that place to add your **goals**, “I want to learn because.....”

Once you have either completed a learner needs analysis or gathered your thoughts and begun setting your goals.

At the right, in purple, **Show Smart+ Goals** is an outline for writing a goal, which you might like to consider. These are your **epics**.

Once your goals have been formulated they will appear on the list. They can be **re-ordered** according to your priority by dragging the ⊕ on the left of each goal. It is recommended to **“Only show the top 3 goals”**, to focus on 3 goals at a time.

Mark your goal as achieved

Once a goal has been achieved, there is a box at the left to select. Once selected a line will go through the list item and it can be moved to the bottom.

I want to pursue my passions and find my element in 2016
✕

Goals can also be deleted by selecting the **red** cross.

S	Specific Clearly define your goal
M	Measurable How will you know when you have completed this goal?
A	Attainable Is this realistic?
R	Relevant Does this goal match my values?
T	Timely What is a realistic deadline for this goal?
+	Positivity Focus on achieving, not preventing

Determine My Learning - Objectives (11) —

How do I achieve my learning goals? Break down your goals into small tasks.

[Create a new task](#)

Only show tasks in progress

As learner I want to Mentor others in Iterative (Agile) Learning Methodology: Who would benefit from using this learning method? **in progress** ▼

As a learner start recording self determined learning in the Learning Log: What are my real areas of interest? **in progress** ▼

As a learner I want to read Sir Ken Robinson's books "The Element" and "Finding my Element": What is my Element? **in progress** ▼

As learner I want to Mentor others in Iterative (Agile) Learning Methodology: Who would benefit from using this learning method? **in progress** ▲

Description:
I want to use a train the trainer model to create a growing body of people able to coach/ mentor using this methodology of learning analysis and management. Once trained the individual will be credentialled and is able to train others in both the methodology and then any area of personal expertise.

Achievement Criteria:
Given this methodology is adapted from software development methodology and has not been formally tested when completing the 5 week cycle of the learning pod then it will become clear from feedback who would benefit from using this process of learning management

Related to ePortfolio Artefact:
Iterative (Agile) Learning Methodology

Goal: I want to be an expert on Heutagogy and Iterative Learning Methodology by 2018

[Edit](#) [Delete](#)

Determine My Learning - Objectives (11) —

How do I achieve my learning goals? Break down your goals into small tasks.

[Create a new task](#)

Only show tasks in progress

Task:
As learner I want to Mentor others in Iterative (Agile) Learning Methodology: Who would benefit from using this learning method?

Description (optional):
I want to use a train the trainer model to create a growing body of people able to coach/ mentor using this methodology of learning analysis and management. Once trained the individual will be credentialled and is able to train others in both the methodology and then any area of personal expertise.

Achievement Criteria (optional):
Given this methodology is adapted from software development methodology and has not been formally tested when completing the 5 week cycle of the learning pod then it will become clear from feedback who would benefit from using this process of learning management

Goal (optional):
I want to be an expert on Heutagogy and Iterative Learning Methodology by 2018 ▼

Related to ePortfolio Artefact (optional):
Iterative (Agile) Learning Methodology ▼

Status:
In Progress ▼

[Save](#) [Cancel](#)

Determine My Learning – Objectives

Once goals are determined the next step in learning management is to break the goal down into achievable tasks.

Beginning with the first **3 goals, create new tasks** (objectives). This is the **backlog** of self-determined items to achieve. Again **“only show tasks in progress”** are shown to avoid visual/ mind clutter. Each task can be re-ordered and the status changed by selecting the **down arrow** on the right.

Similar to the Learning Log, each task has a **Description, Achievement Criteria** and can be **Related to ePortfolio Artefact** to show evidence of achievement. There is also the capacity to link to the **Goal** the task.

This information is entered as part of your planning process via the **edit and delete** buttons.

By selecting edit, the backend of the task is revealed.

Data is entered on an **optional** basis and only those fields entered will appear on the task.

Goal, Related to ePortfolio Artefact and Status all have drop down choices to select. **Status** is the only required item and it explains level of progress on the item – *new, in progress* or *completed*.

Manage My Learning – How to Learn?

Manage My Learning - How to Learn? (4)

We recommend that you delete any unwanted learning log items once per week to keep your record well-ordered.

Review your progress.

Check-in	Retrospective
Check-in	Friday, 20th May 2016
Check-in	Friday, 13th May 2016
Check-in	Friday, 06th May 2016
Check-in	Friday, 29th April 2016

Check-in

Date:

October 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Done:

Add another item

Doing:

Add another item

Blockers:

Add another item

Save Cancel

Review your progress.

Retrospective

Date:

October 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Use a Google Drive template:

Yes No

Create a new template

Google Document URL:

Copy and paste the Google Document URL into this field.

Save Cancel

Starting with a recommendation for learning log management.

The Check-in (stand-up) is the next part of the learning process. Reflecting on your learning after a set period of time eg daily or weekly—this can be done personally or shared in a learning pod (group of 6).

The Review/Retrospective (scrum) would occur fortnightly or monthly

Preparation for a check-in/ review is similar. A check-in proforma has been provided. A **date** is selected and then a record kept of the learning that has been **done**, is in progress – **doing** and if there are any challenges or **blockers**.

During a **stand-up** this check-in is shared with others. Below is an example of a completed check-in.

Check-in Friday, 06th May 2016

Done

- Ikigai template
- Draft of 1 pager for ALM process/ protocol
- Other learning - Integral Learning, Radical Personalisation (Katherine Prince 2014), Connecting Credentials, Webb's Depth of Knowledge (DoK), Dr. Karin Hess (Cognitive Rigor Matrix)

Doing

- Drafting 4 Blog Entries - Critical Analysis, S.M.A.R.T Goals, Learner centred future, Questioning

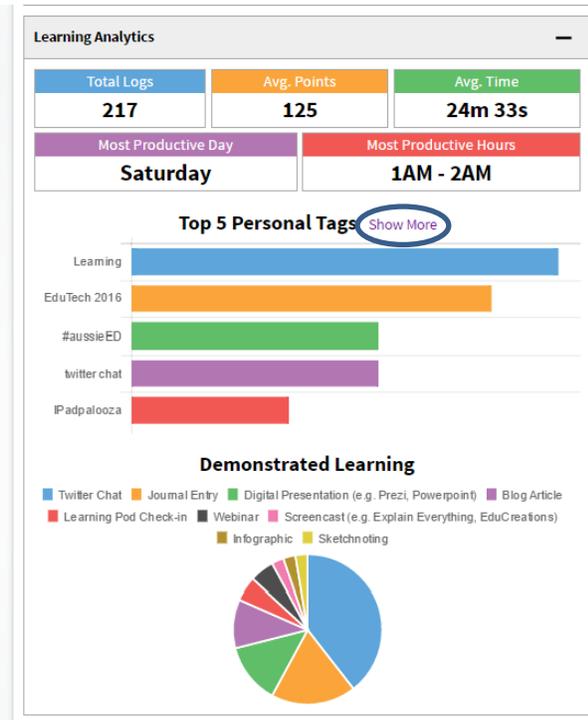
Blockers

- Nil

Edit Delete

At the end of a **sprint**, which is a pre-determined period of time, **retrospective** is held to **review** the learning period. A **Google Drive Template** has been created to assist in this process.

Learning Analytics



The last item in the Learning Analysis, which is created according to your actions and data gathered about you and your learning.

Left is an example of the **learner profile** created from the learning log data.

Total logs

Average Points (xPs)

Average time per log

Most Productive Day

Most Productive Hours

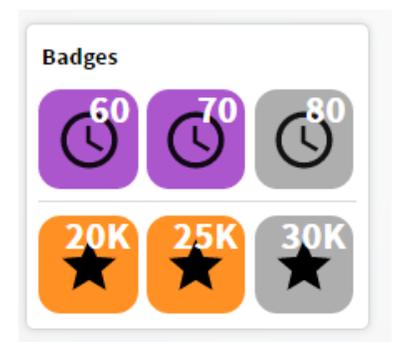
*Top 5 Personal Tags – **Show More** to see more*

Demonstrated Learning Graphic – showing most preferred learning methods

Badging

The accumulation of time spent 🕒 and xPs ★ are visually demonstrated with the awarding of **badges**.

Currently the badge system quantifies this information, ready to present as part of CPD (Continuing Professional Development) / Proof of Currency requirements. Badges will in the future also indicate frequency of using particular methods of demonstrated learning and competency of using learning and demonstration tools.

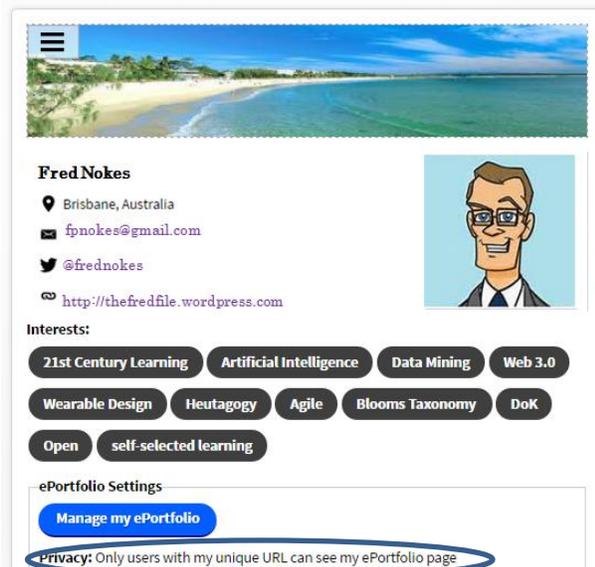


ePortfolio Processor and Expressor



Once the information is captured in the learning log, it is next pushed, in a flow, to the ePortfolio. The ePortfolio displays artefacts which can be a single article or collection. The artefacts provide evidence of processing and then a place for expression.

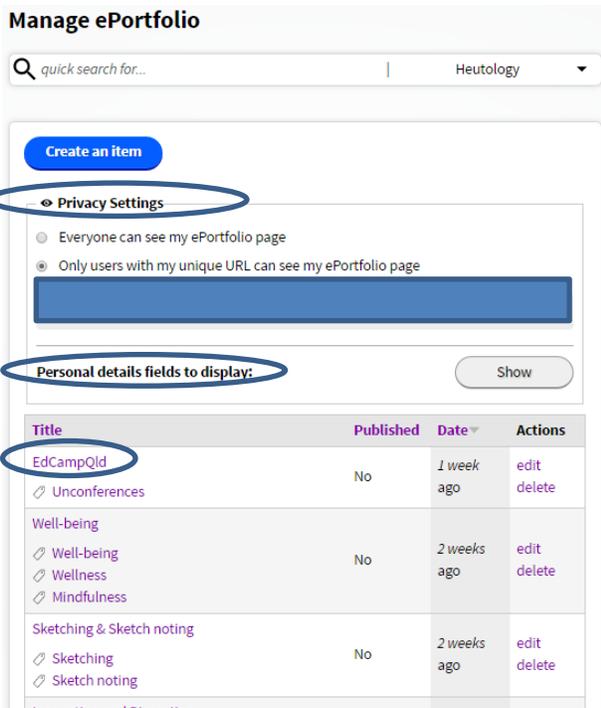
ePortfolio – Front



The Front Page includes:

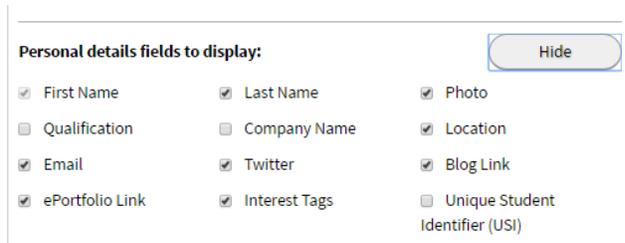
- Name*
- Location*
- Email address*
- Twitter handle*
- Interest Tags*
- ePortfolio settings*
- Manage my ePortfolio* – This enables a backend look at the ePortfolio. Underneath is the link - unique URL used for sharing your ePortfolio

The ePortfolio has a search bar. If you want to **“create an item”**.



The **Privacy Settings** enable you to be visible on site or not.

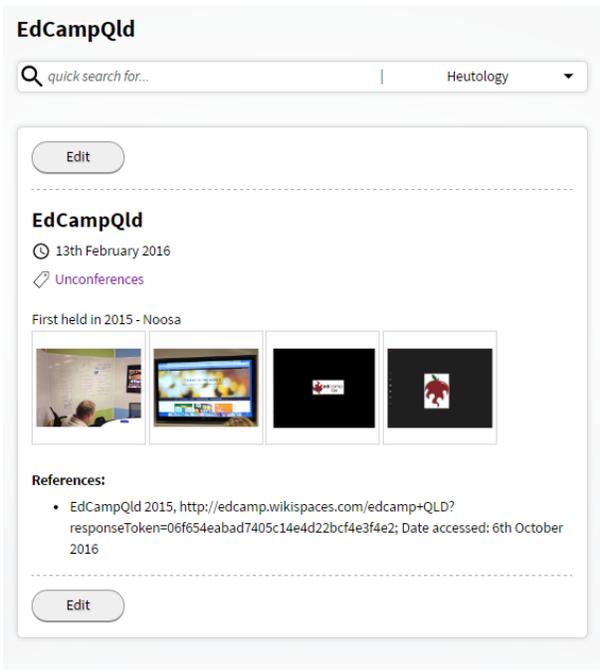
The **personal details fields** for display at the front of the ePortfolio can be selected or changed.



Each artefact on the ePortfolio can be **tagged**. The choice to **publish** to the front of the ePortfolio is given, and a date of use.

This is the top side of the ePortfolio Artefact.

- Title*
 - Date*
 - Tags*
 - Images*
 - Text*
 - References*
- are all on display

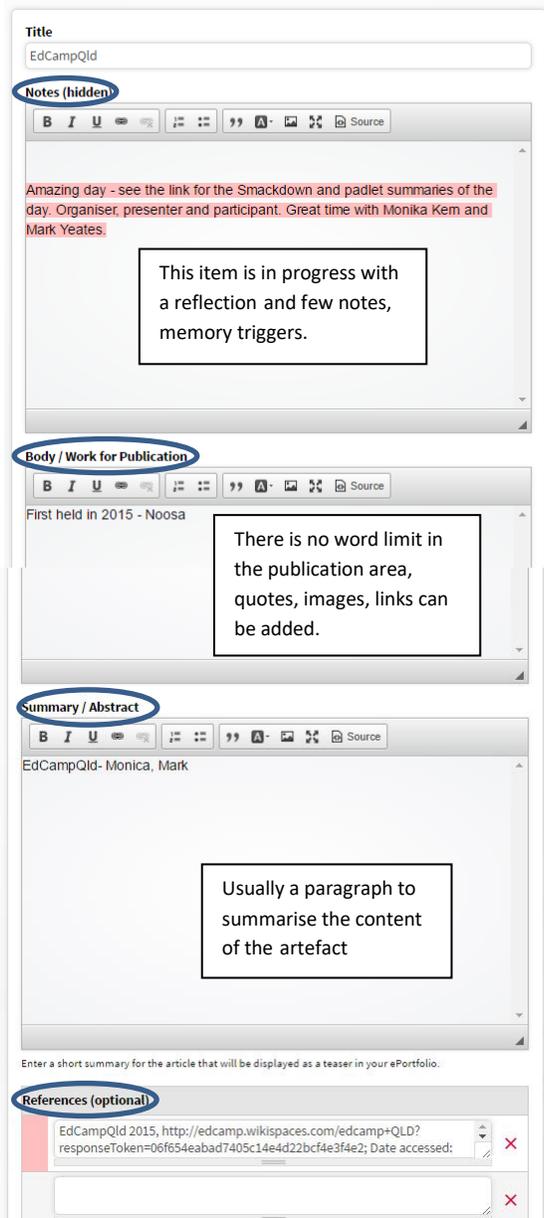


By selecting the editing button
The back end of the artefact is revealed.

Title
Notes (hidden) – this is where quotes and reflections come across to be considered for inclusion in the **Body / Work for Publication**, as automated.

The **Summary / Abstract** is an opportunity to provide a brief description of the content of the artefact.

The **References** section, is useful for automatically aggregating your list of content, which has been reviewed for inclusion in portfolio artefacts.



Add another item

Photos (optional)

File information	Operations
	<input type="button" value="Remove"/>

Add a new file

Choose File | No file chosen

Files must be less than 3 MB.
Allowed file types: png gif jpg jpeg
All other file types should be attached below

File attachment (optional)

Add a new file

Choose File | No file chosen

Files must be less than 10 MB

Tags (optional)

x

Publish to my ePortfolio
Tick this box if you would like this artefact to be displayed on your public ePortfolio page.

Noticeboard: Get Noticed

Q quick search for... | Noticeboard

Filters

Type: - Any - Country: Global

Event: EdCampQld 2016

Gifts & Gifs Join us at AITC, Robina for a few hours of sharing and fun in the wind down of another fabulous year of learning. Bring along an idea for a digital or physical gift to share with other keen educators.

3rd December 2016 10:00 AM

Brisbane, Queensland, Australia 4173

2 weeks ago

Event: Los Angeles Tech for School Conference

Brought to you by EdSurge a fantastic opportunity for educators. Please follow this link to further information and registration Day 2 is free to all educators https://www.edsurge.com/e/summits/los-angeles-tech-for-schools-summer-20...

6 months ago

Further down the page, you will see **images** that can be uploaded – png, gif, jpg, jpeg – with a file size of less than 3MB. It is also possible to attach files of any type eg word doc, pdf, short video to the ePortfolio that provide further evidence of learning. The file size is limited to 10MB. With video we recommend uploading it to a service like “You tube” or “Vimeo” and then creating a link.

Noticeboard

The functions of the notice board cover a range of notice types.

- Notice Type
- Seek
 - Give
 - Mentor
 - Research
 - Event
 - News

Seek: If you are looking for a particular type of item, service or group interaction.

Give: If you are giving away an item or service.

Mentor: If you are looking for a professional or personal mentor.

Research: If you are looking for participants or researchers to be part of a project or study.

Event: If you are looking to tell others about an event.

Mentors - advertise a learning pod.
News is only available to Site Administrators.

To create a notice, simply select “**Create a Notice**”. The sample notice, left, is an **event**. The noticeboard can be **filtered** to be country/ies specific or global. The back end of the Noticeboard is a standard form to be completed.

Description
Please consider your right to provide listed materials. All notices will be removed after 1 month unless you remove it earlier.

Above left is “**View my Notices**”. This is a collection of any notices that you have placed on the system. Please note that notices are set to be taken down from the site after 1 month unless otherwise specified – expiry date. They go to greyscale if inactive. Notices can be reported to site admin.

Resource Store

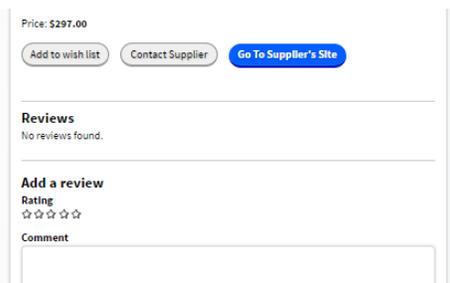
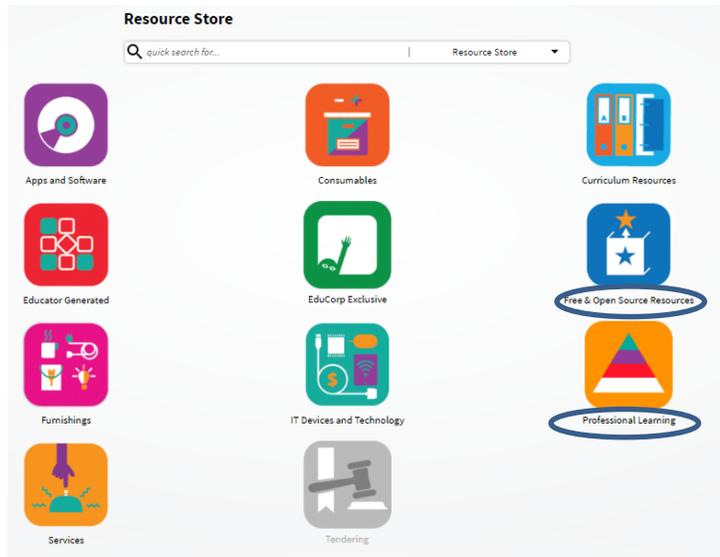


The EduCorp resource store is full of resources and services offered to the Education Community. These products are offered by suppliers on the site at **“Best Price”** to community members, in a co-operative style.

Just as our Courseware House highlights Free & Open Source Courses we also have identified a range of **Free & Open Source Resources.**

Please note, Tendering is in greyscale which indicates it is planned for the future.

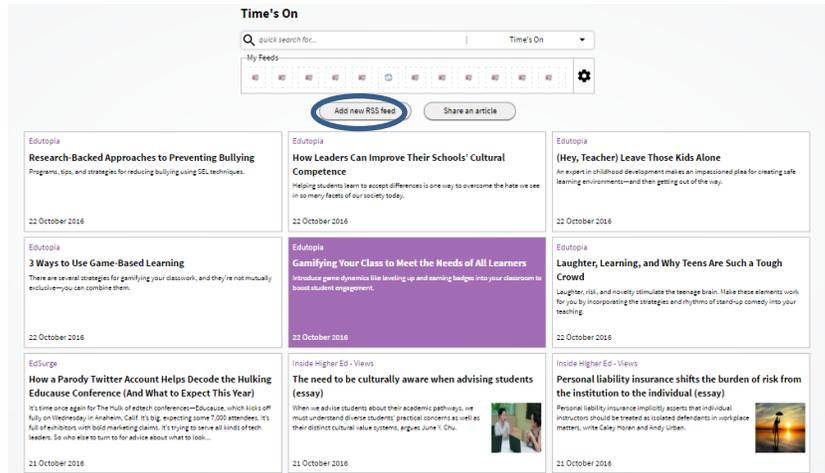
An example of a section of the store is **Professional Learning**. There are relevant products to suit the needs of all educators. An example is Talent Dynamics, which is expanded, showing: *Title, rating, relevant Global Goals, tag/s, description of product, price point, options for next action, Reviews and the ability to add a review.*



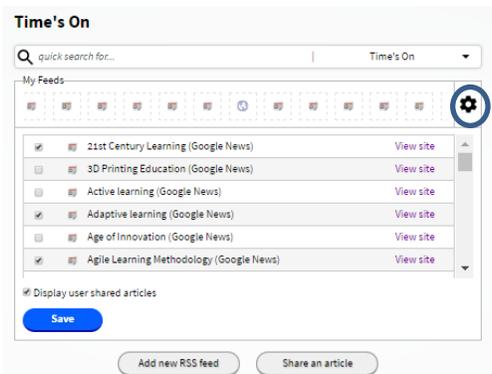
Shoppers deal directly with the Supplier. Each item displayed can be uploaded on the **Supplier Dashboard.**

Time's On

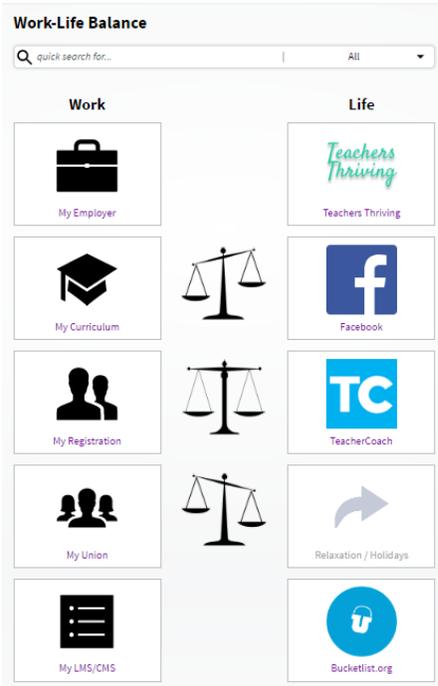
This is the source of information brought to the site from *Education Specific RSS Feeds, Google News and EduCorp members*, who believe the community would benefit from reading selected items and **“share an article”**.



The concept of “Time’s on” is to **personalize your feed according to your interests**. It is intended that this element of the site provides users with choices relevant to, adding to, an individual’s learning log. It is possible to customize and **add RSS feeds** for the benefit of the EduCorp co-operative.



By selecting the **cog**, the choices of feeds “drop down” and it is possible to manually customize your personal feed. Each article is a direct link to its source. By following the link and selecting the **EduBrowse** a log entry can be made for any article of interest.



Work-Life Balance

“WorkVLife”

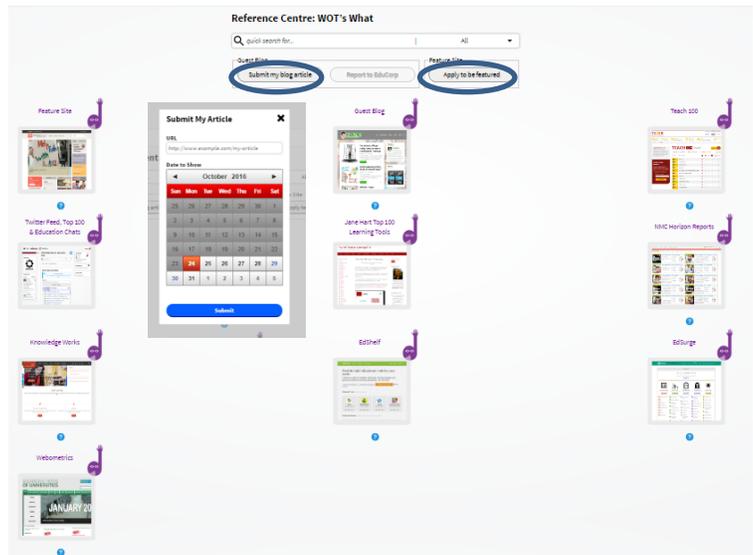
This section can be customized in the Profile. You are able to create a direct link to significant **Work** aspects: *My Employer; My Curriculum; My Registration; My Union and My LSM/CMS*.

On the **Life** side are connections to places that educators might go to find the balance: *Teachers Thriving; Facebook; Teacher Coach (Psychologists) and Bucketlist.org*. Relaxation / Holidays are in greyscale as this section is not operational as yet. Follow the pathways to connect to your life story and wellbeing.

WOT's What



The Reference Centre for all things Educational. Apply to be the **Feature Site**, top right. You can claim a date to be featured. Be the **Guest blogger** of the day. **Guest Blog** articles are added to the calendar and can be also be shared to “Time’s On”. All of the links are direct connections to educationally significant sites – identifying sources of current information of quality relevant to *blogs, chats, tools, predictions, apps, product choices, league tables.*



Feedback

Feedback

When there is a question that this Guide has not answered and you want an explanation, have a problem/bug, have seen something that you believe is inappropriate and wish to report, have a suggestion – we are customer (learner) focused and want you to have the best experience possible, so that you have great things to tell your colleagues & friends. Please give us feedback.

Roles of the User

Educator / Student

The targeted learners in this Ecosystem are

- **Educators**
- **Education Students**

The information, resources and courses have been curated and offered specifically for this audience.

The aim of the Ecosystem is to cultivate a co-operative environment where users work with each other to achieve their professional goals.

Ultimately Education professionals will be able to demonstrate their knowledge and skills in a documented flow, learning from each other and strengthening professional bonds.

Supplier Dashboard

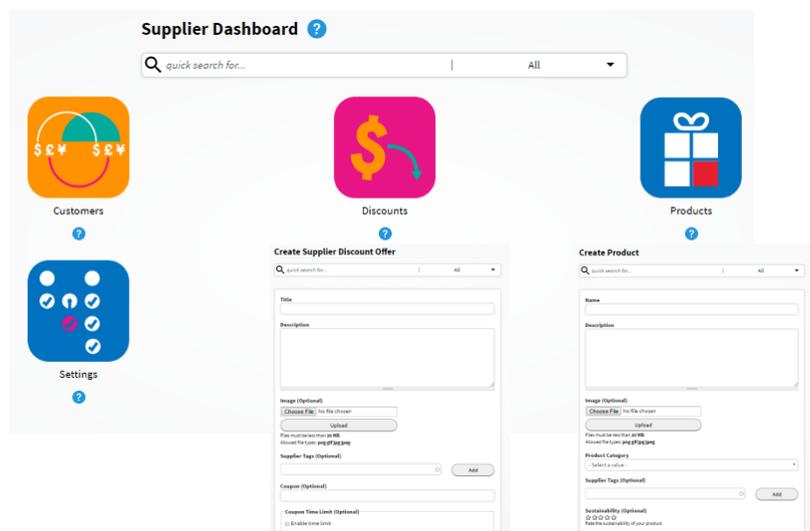
Suppliers are showcasing products to the target audience, which will be of high interest to them, a virtual roadshow. Suppliers endeavour to provide Educators with a “bargain”, only available to members of the site and attainable via vouchers and special offers.

Suppliers have a dashboard, that give them statistics about shoppers interested in their product. If a

Customer puts the item on their wish list, a supplier is notified so they might communicate with the buyer.

Products can be uploaded and **Discounts** created.

The **Settings** enable the supplier to identify specific countries that are being marketed to.



Dual Membership

Members can choose to be both Educators and Suppliers, some individuals may be Educators that create their own products and want to have a market place where they can monetize their hard work. Others may be Suppliers who have a background in Education and are Registered Teachers or their business is based in the Education Industry.

Organisation Dashboard

An individual user can be the administrator of an organisation. The **Organisation Profile** is created by the initiator.

If there are specific tags that an organization would like their members to use they can create their organisation specific tag list in **Organisation Tags**.

When an organisation wishes to create user profiles for their staff on the organization dashboard they

can individually enter **expected user** details or can upload a CSV file which is created in the **Organisation User List**. This is also where roles are assigned eg. Lead Learner.

Bulk Memberships is a pricing guide for organisations – set up, support and customisation can be negotiated on request.

Groups are the equivalent of **Learning Pods**. Groups only indicate that the instance of a group is within an organization, where as a learning pod is an open option to anyone on the site – cross cultivation. Similarly **Lead Learner** is the organization equivalent to **Mentor**.



Organisation Learning Analytics

focus on the organisation tags and the 4 Cs – Capability, Competency, Compliance, Currency

The screenshot shows the 'EduCorp Dashboard' with a search bar and a dropdown menu set to 'All'. Below the search bar are six navigation icons: Organisation Profile, Organisation Tags, Organisation User List, Bulk Membership, Groups, and Learning Analytics. The 'Organisation Tags' section is highlighted, showing a form to add tags. The 'Expected Users' section is also highlighted, showing a table with columns for 'Number of Users' and 'Price (per user per annum)'. The table contains the following data:

Number of Users	Price (per user per annum)
1 - 10	\$60.00
11 - 50	\$50.00
51 - 200	\$45.00
201+	\$40.00

Create Group

The screenshot shows the 'Create Group' form. It has a search bar and a dropdown menu set to 'All'. Below the search bar is a 'Group Name' field. Underneath is a 'Group Users' section with the text 'No users found.' Below this is an 'Add a group user' section with a search bar and a list of users.

Mentor Dashboard

This dashboard is created for those members independently hosting learning pods and offering an opportunity to others to lead them in the learning process, in an intimate focused groups setting.

To achieve Mentor Level 1 status you need to accumulate 25000xPs and inform the site administration – by sharing your eportfolio link.

Mentors achieve various status levels with time and xPs and by offering mentorship to others on the site you will receive ongoing free membership of EduCorp/ Heutology. We are developing a reward structure for those who contribute to the learning of all and perhaps a way of generating a supplementary income.

On your Mentor Dashboard you can **“Create Learning Pod”** and then communicate with pod members.

When you generate a learning pod, it appears on the Notice board. Mentors can identify the communication tool of their choice.

Frequently & Infrequently Asked Questions???

Where do I start?

We recommend the Profile as the best starting point.

Why do I need to keep the learning log tidy?

As this is an accumulative process the items on the log need to be completed and then reviewed to ensure you quality control your learning and delete items that are not relevant or no longer required.

Can I be granted xPs in Recognition of Prior Learning?

Just submit your thesis or qualification to the site administration and we will recommend how to achieve this acknowledgement.

Can I have my ePortfolio and Learning Log assessed to achieve higher qualifications?

It is our aim to next create an assessor dashboard, form partnerships with institutions of higher learning and vocational education who will assess eportfolios against a set of agreed criteria to then accredit with relevant credentials.